



Vacation Request Form

This form **MUST** be completed **BEFORE** going on vacation and preferably (6) weeks in advance. It is the athlete's and parent(s)'s responsibility to be knowledgeable of the CHEER MATRIX attendance policy and to plan vacations in accordance with those guidelines. Family vacation should be planned to coincide with Cheer Matrix's closures. Attendance at practices, choreography, routine upgrades, competitions, and other Cheer Matrix functions are mandatory. However, an exception will be made as long as this form is submitted 6 weeks prior and does not interfere with Cheer Matrix scheduled events. We, CHEER MATRIX expect to be a top priority and 100% commitment and attendance is required. 100% Attendance and Commitment is paramount in an athlete's success.

****Vacations will not be approved if there are schedule conflicts. If our policy is violated, the athlete may be removed from the program. An athlete's position in the routine may also be changed at the Coach's discretion. If a routine needs to be relocked due to an absence/vacation a \$250 relocking fee will be charged immediately. Tuition will not be adjusted for time out due to vacation.**

We appreciate your efforts in adhering to our policies and we will try to work with each family the best we can.

Please turn in this form to the front desk at least 6 weeks prior to vacation. A copy of this form will be returned within 7 days.

Athlete's Name: _____ Today's Date: _____

Team: _____ Coach: _____

My child will on vacation during the week of: ____ / ____ / ____ through ____ / ____ / ____ .

My child will be returning to CHEER MATRIX on: _____

Parent Signature _____ Date _____

Coach Signature _____ Date _____

Owner Signature _____ Date _____

Notes:
